



[9111-14]

## **DEPARTMENT OF HOMELAND SECURITY**

### **U.S. Customs and Border Protection**

**[1651-0051]**

#### **Agency Information Collection Activities:**

#### **Foreign Trade Zone Annual Reconciliation Certification and Record Keeping Requirement**

**AGENCY:** U.S. Customs and Border Protection (CBP), Department of Homeland Security.

**ACTION:** 60-Day Notice and request for comments; extension of an existing collection of information.

**SUMMARY:** The Department of Homeland Security, U.S. Customs and Border Protection will be submitting the following information collection request to the Office of Management and Budget (OMB) for review and approval in accordance with the Paperwork Reduction Act of 1995. The information collection is published in the **Federal Register** to obtain comments from the public and affected agencies. Comments are encouraged and will be accepted (no later than [INSERT DATE 60 DAYS AFTER THE DATE OF PUBLICATION IN THE FEDERAL REGISTER]) to be assured of consideration.

**ADDRESSES:** Written comments and/or suggestions regarding the item(s) contained in this notice must include the OMB Control Number 1651-0051 in the subject line and the agency name. To avoid duplicate submissions, please use only one of the following methods to

submit comments:

(1) Email. Submit comments to: [CBP\\_PRA@cbp.dhs.gov](mailto:CBP_PRA@cbp.dhs.gov).

(2) Mail. Submit written comments to CBP Paperwork Reduction Act Officer, U.S. Customs and Border Protection, Office of Trade, Regulations and Rulings, Economic Impact Analysis Branch, 90 K Street NE, 10<sup>th</sup> Floor, Washington, D.C. 20229-1177.

**FOR FURTHER INFORMATION CONTACT:** Requests for additional PRA information should be directed to CBP Paperwork Reduction Act Officer, U.S. Customs and Border Protection, Office of Trade, Regulations and Rulings, Economic Impact Analysis Branch, 90 K Street, NE, 10<sup>th</sup> Floor, Washington, D.C. 20229-1177, or via email [CBP\\_PRA@cbp.dhs.gov](mailto:CBP_PRA@cbp.dhs.gov). Please note that the contact information provided here is solely for questions regarding this notice. Individuals seeking information about other CBP programs should contact the CBP National Customer Service Center at 877-227-5511, (TTY) 1-800-877-8339, or CBP Web site at [www.cbp.gov/](http://www.cbp.gov/).

**SUPPLEMENTARY INFORMATION:** Written comments and suggestions from the public and affected agencies should address one or more of the following four points: (1) whether the proposed collection of information is necessary for the proper performance of the functions of the agency, including whether the information will have practical utility; (2) the accuracy of the agency's estimate of the burden of the proposed collection of information, including the validity of the methodology and assumptions used; (3) suggestions to enhance the quality, utility, and clarity of the information to be collected; and (4) suggestions to minimize the burden of the collection of information on those who are to respond, including through the use

of appropriate automated, electronic, mechanical, or other technological collection techniques or other forms of information technology, e.g., permitting electronic submission of responses. The comments that are submitted will be summarized and included in the request for approval. All comments will become a matter of public record.

### **Overview of This Information Collection**

**Title:** Foreign Trade Zone Annual Reconciliation Certification and Record Keeping Requirement

**OMB Number:** 1651-0051

**Form Number:** None

**Current Actions:** CBP proposes to extend the expiration date of this information collection. There is no change to the burden hours, the information collected, or to the record keeping requirements.

**Type of Review:** Extension (without change)

**Affected Public:** Businesses or other for-profit institutions

**Abstract:** In accordance with 19 CFR 146.4 and 146.25 foreign trade zone (FTZ) operators are required to account for zone merchandise admitted, stored, manipulated and removed from FTZs. FTZ operators must prepare a reconciliation report within 90 days after the end of the zone year for a spot check or audit by CBP. In addition, within 10 working days after the annual reconciliation, FTZ operators must submit to the CBP port director a letter signed by the operator certifying that the annual reconciliation has been prepared and is available for CBP review and is accurate. These requirements are authorized by Foreign Trade Zones Act, as amended (Pub. L. 104-201, 19 U.S.C. 81a et

seq.)

**Record Keeping Requirements under 19 CFR 146.4**

**Estimated Number of Respondents: 276**

**Estimated Time per Respondent: 45 minutes**

**Estimated Total Annual Burden Hours: 207**

**Certification Letter under 19 CFR 146.25**

**Estimated Number of Respondents: 276**

**Estimated Time per Respondent: 20 minutes**

**Estimated Total Annual Burden Hours: 91**

Dated: March 24, 2017

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